

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Board of Supervisors	(2) MEETING DATE 8/28/2012	(3) CONTACT/PHONE James Patterson, Board of Supervisors Chairperson 805-781-5011	
(4) SUBJECT Submittal of a contract appointing Daniel Buckshi as the County Administrative Officer.			
(5) RECOMMENDED ACTION It is recommended that the Board of Supervisors approve the attached contract appointing Dan Buckshi as the County Administrative Officer effective October 2, 2012 and direct the Chairperson to sign the contract.			
(6) FUNDING SOURCE(S) FY 12-13 Administrative Office Budget	(7) CURRENT YEAR FINANCIAL IMPACT \$3,750 savings	(8) ANNUAL FINANCIAL IMPACT \$5,000 savings	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)  N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP  N/A	(15) BUSINESS IMPACT STATEMENT?  No	(16) AGENDA ITEM HISTORY  <input checked="" type="checkbox"/> N/A    Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW			
(18) SUPERVISOR DISTRICT(S) All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: James Patterson, Board of Supervisors Chairperson  
805-781-5011

DATE: 8/28/2012

SUBJECT: Submittal of a contract appointing Daniel Buckshi as the County Administrative Officer.

## **RECOMMENDATION**

It is recommended that the Board of Supervisors approve the attached contract appointing Dan Buckshi as the County Administrative Officer effective October 2, 2012 and direct the Chairperson to sign the contract.

## **DISCUSSION**

It is necessary to appoint a successor to Jim Grant, the current County Administrative Officer as he is retiring on October 1, 2012. Mr. Buckshi began his career at the County in 2002 as an Administrative Analyst III. He was promoted to Principal Analyst and Budget Director in 2006 and to Assistant County Administrative Officer in 2010. Prior to joining the County, he worked in the private sector in the automotive and technology industries.

Mr. Buckshi has been involved in many complex projects and issues during his tenure at the County including the countywide economic strategy, capital planning and infrastructure, and labor and pension reform. Most notably, Mr. Buckshi helped guide the County budget to fiscal balance over the past five years during the current economic downturn.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

As part of the interview process, the Board of Supervisors solicited input from all County Department Heads

## **FINANCIAL CONSIDERATIONS**

In recognition of the ongoing fiscal downturn and continued budgetary challenges, Mr. Buckshi proposed that he start at a lower level of compensation than the current County Administrative Officer, which will result in approximately \$5,000 of annual savings. Mr. Buckshi will start at step three of the salary range, which equates to \$200,196 per year and an additional \$91,065 for benefits.

## **RESULTS**

The appointment of Dan Buckshi as the County Administrative Officer will fill an important vacancy with a highly qualified individual.

## **ATTACHMENTS**

1. Dan Buckshi CAO Contract